

**AUTHENTICATION/CERTIFICATION – MANUFACTURED HOME TAX  
(Authentication of Paid Ad Valorem Taxes)**

The undersigned certifies under penalty of perjury that the following information is true and correct to the best of his/her knowledge.

Check Appropriate Box: Movement  Title Change  Affixing to Land  Destroyed   
 Into/Out of Inventory

Permit/Authentication Number: \_\_\_\_\_ Date \_\_\_\_\_

**CURRENT INFORMATION:**

County Parcel/Schedule Number: \_\_\_\_\_  
 Name of Owner(s) of Manufactured Home: \_\_\_\_\_  
 Current Address of Manufactured Home: \_\_\_\_\_  
 Park Name/Name of Land Owner: \_\_\_\_\_  
 Legal Description or Site Address: \_\_\_\_\_  
 Manufactured Home Information: VIN Number \_\_\_\_\_ Year Built \_\_\_\_\_  
 Title Number \_\_\_\_\_ HUD Tag Number \_\_\_\_\_ Make \_\_\_\_\_ Size \_\_\_\_\_

**SALE INFORMATION:**

Name of Purchaser(s) of Manufactured Home: \_\_\_\_\_  
 Mailing Address of Purchaser: \_\_\_\_\_  
 Physical Address of Manufactured Home: \_\_\_\_\_  
 Park Name/Name of Land Owner: \_\_\_\_\_  
 Legal Description or Site Address: \_\_\_\_\_  
 Sales Date: \_\_\_\_\_ Sales Price: \_\_\_\_\_ Assessor's Value: \_\_\_\_\_

**MOVEMENT TO:**

If home is being moved, list the following information: Destination County: \_\_\_\_\_  
 Out of State: \_\_\_\_\_ Within County: \_\_\_\_\_ Inventory: \_\_\_\_\_  
 New Address of Manufactured Home: \_\_\_\_\_  
 Park Name/Name of Land Owner: \_\_\_\_\_  
 Legal Description or Site Address: \_\_\_\_\_

**MOVER INFORMATION:**

Name of Mover: \_\_\_\_\_ Mover Transport #: \_\_\_\_\_  
 Check Appropriate: Mover  Agent  Owner  Other   
 Authentication Date: \_\_\_\_\_ Anticipated Moving Date: \_\_\_\_\_ Permit Expiration Date: \_\_\_\_\_  
 Print Name of Person Signing: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**COUNTY ASSESSOR INFORMATION**

Tax Area: \_\_\_\_\_ Check if Intra County Move:  (if box checked, no proration)  
 Actual Value: \$ \_\_\_\_\_ Assessed Value: \$ \_\_\_\_\_ divided by 12 months or total days per  
 year: \$ \_\_\_\_\_ (prorated assessed value per month or per day)  
 Multiply the prorated assessed value by the number of taxable months or days:  
 \$ \_\_\_\_\_ (prorated assessed value)  
 Multiply the prorated assessed value by the current mill levy of: \_\_\_\_\_ Taxes due: \$ \_\_\_\_\_  
 Date: \_\_\_\_\_ Assessor or Staff Signature: \_\_\_\_\_

**COUNTY TREASURER INFORMATION**

	<u>Due</u>	<u>Paid</u>	<u>Date</u>
Tax Year: _____	_____	_____	_____
Prior Year's Taxes: _____	_____	_____	_____
Taxes prorated: _____	_____	_____	_____
Certificate/Permit Fees _____	_____	_____	_____
Total Due: _____	_____	_____	_____

I certify that all ad valorem taxes due this county applicable to the above described manufactured home have been paid through the current tax year including any tax due.

Date: \_\_\_\_\_ Treasurer or Deputy Signature: \_\_\_\_\_

**AUTHENTICATION/CERTIFICATION – MANUFACTURED HOME TAX  
(Authentication of Paid Ad Valorem Taxes)  
REQUIREMENT INFORMATION**

**Manufactured homes that will be moved within a county or out of a county must show proof of paid ad valorem taxes.**

After notification to the county treasurer/assessor of intent to move a manufactured home, an Authentication of Paid Ad Valorem Taxes may serve as a permit for movement of manufactured homes on public streets or highways under the county's jurisdiction. The county treasurer/assessor must issue a transportable manufactured home permit in addition to the Authentication of Paid Ad Valorem Taxes, § 42-4-510 (2)(a), C.R.S.

No owner or holder of permits of a manufactured home shall move or provide the movement without being the holder of an Authentication of Paid Ad Valorem Taxes, §§ 42-4-510(2)(b)(III) and (IV), C.R.S.

All property taxes levied become due and payable to the county where the manufactured home was located prior to movement, §§ 39-5-204 and 205, C.R.S.

The owner of a manufactured home that is removed from its permanent location must record a Certificate of Removal and show proof that taxes are paid by a Certificate of Taxes Due or an Authentication of Paid Ad Valorem Taxes, § 38-29-203(2)(e), C.R.S.

The county treasurer/assessor must forward copies of the Authentication of Paid Ad Valorem Taxes to the assessor of the destination county, § 42-4-510(2)(b)(III), C.R.S.

**Proof of paid ad valorem taxes must be shown when a manufactured home ownership changes or a new Certificate of Title is issued for a manufactured home which a Certificate of Title had been issued.**

When changing ownership of a manufactured home or when a new Certificate of Title is issued, an Authentication of Paid Ad Valorem Taxes or Certificate of Taxes Due must be issued by the county treasurer/assessor in which the manufactured home is located, showing proof that property taxes have been collected, § 38-29-107, C.R.S.

Title 23.1 of the Department of Revenue requires that a proof of Authentication of Paid Ad Valorem Taxes must be provided to the Department prior to obtaining a new Certificate of Title.

**A Certificate of Permanent Location must be recorded along with proof of paid ad valorem taxes when a manufactured home is permanently affixed to the ground so it is no longer capable of being drawn of the public highways.**

The owner of a manufactured home that is permanently affixed to the land must record a Certificate of Permanent Location and show proof that taxes are paid by a Certificate of Taxes Due or an Authentication of Paid Ad Valorem Taxes, § 38-29-202(2)(e), C.R.S.

**A Certificate of Destruction must be recorded along with proof of paid ad valorem taxes when a manufactured home is destroyed.**

The owner of a manufactured home that will be demolished must record a Certificate of Destruction and show proof that taxes are paid by a Certificate of Taxes Due or an Authentication of Paid Ad Valorem, § 38-29-204(2)(e), C.R.S.

An Authentication of Paid Ad Valorem taxes is not required when a manufactured home is deemed materially dangerous or hazardous by a governmental entity, § 38-29-204(1)(d), C.R.S.