

**Teller County Board of Review
June 2, 2010
Meeting Minutes**

Chairman Bert West called the meeting to order at 2:01 p.m. Those answering roll call were:

*Carl Andersen
*Jared Bischoff
* Jeff Smith (part of the meeting)
*Bert West

Staff: Allan Chamberlin
Lynda Morgan

*Voting members

Bert West stated that the Board of Review meetings are public and anyone wishing to speak must first address the Chairman.

**Review and Approve Minutes
From the May 5, 2010 Meeting**

Carl Andersen moved to approve the minutes of the May 5, 2010 meeting as presented. Jared Bischoff seconded. Roll call vote and all said yes. The motion carries.

**Contractor Licensing
Highlands Custom Homes, LLC.
Robert Demith
Class C**

Mr. Demith present. Mr. Demith gave a brief overview of his recent work history and building experience, which included but was not limited to the following:

- Started in the industry with his father who was a builder in the Chicago area
- Learned by hands - on approach in all phases of building
- Also has experience with septic systems
- After college started a concrete/flatwork business which included foundation type work
- Was a project manager in Chicago working on high-rise structures and tenant finish projects
- In 1999 moved to Colorado; worked for Classic Homes and several other builders before starting a business 2 years ago

There was a discussion on how the name of the company is registered with the Secretary of State.

Mr. Demith indicated the registered name is Highlands Custom Homes, LLC. Mr. Demith updated the submitted application to reflect the correct name and initialed the change.

At 2:07 p.m. alternate member Jeff Smith arrived at the meeting and Bert West appointed him a voting member for the remainder of today's meeting.

Mr. Demith presented a Company brochure to the Board showing the style and type of work they offer. There was further discussion on the scope and range of work of the company's most recent projects.

Bert West opened the matter up for public comment. No public comment. Close public comment.

Jared Bischoff moved to grant Highlands Custom Homes, LLC. with Robert Demith as examinee a Class C License. Carl Andersen seconded. Roll call vote and all said yes. The motion carries.

**Craftsman Basement Finish Company, Inc
Jeff Gowler
Class C**

Mr. Gowler is not present.

Bert West moved to the next agenda item.

BOARD DISCUSSION

There are no scheduled items for discussion however; staff did remind the Board that the code changes that were approved in March 2010 by the Board of County Commissioners would become effective on July 1st, 2010. Allan Chamberlin added that the building department has a code change they would like to bring forward at the next scheduled meeting in July regarding Article II, Definitions as it relates to the current definition of an "agent".

Bert West re-called item B under the Contractor Licenses portion of the meeting agenda:

**Contractor Licensing
Craftsman Basement Finish Company, Inc
Jeff Gowler
Class C**

Mr. Gowler is still not present. Bert West moved to continue this agenda item to the July 7th, 2010 meeting. Carl Andersen seconded. Roll call vote and all said yes. The motion carries.

Bert West asked staff to verify with Mr. Gowler, the applicant's name, and how the company's name is registered with the Secretary of State.

There being no further business the meeting was adjourned at 2:20 p.m.