



Teller County Community Development Services
P. O. Box 1886, Woodland Park, CO 80866
(719) 687-3048 Fax (719) 687-5256
www.co.teller.co.us

WELL PUMP INSTALLATION CONTRACTOR CLASS –WP LICENSE / LICENSE REGISTRATION

This license registration shall entitle the holder to contract for the installation and repair of well pumps as stated on the holder's license issued by the State of Colorado, and to obtain permits and inspections of such work. **Any electrical work on the pump above** which is stated on the applicant's Well Pump State License **must** be performed by a State Master Electrician registered in Teller County.

Well pump electrical permits are included in commercial, residential, manufactured, and mobile home building permits. If there is no building permit for the property, or a repair/replacement is to be done, a separate electrical permit for the well pump must be pulled prior to repair, replacement, installation, or connection.

MINIMUM REQUIREMENTS (REFER TO THE TELLER COUNTY BUILDING CODE):

- Copy of current State License, and at **every** renewal period (Colorado State Division of Water Resources (303) 866-3581).
- Copy of the examinee's current driver's license or other photo I.D. with signature
- Current copy of Colorado trade / business name registration, good standing certificate, or other proof of legal entity dated within the last **2 years**
- Application fee of \$25.00 (For all License Reactivation Requirements, see Article II Section 106 of the Teller County Building Code)
- Annual Registration fee of \$25.00
- Proof of Insurance: \$300,000 / \$600,000 public liability & \$100,000 property damage*
- Workman's Compensation OR waiver if there are NO employees*

*All policies must contain a **completed Description of Operations (i.e. Well Pump Installation)**, and all insurance certificates must list Teller County Building Department as the Certificate Holder to be valid.

- Testing is not required.**

TRADE NAME / PROOF OF LEGAL ENTITY:

A trade/business name registration or legal entity (LLC, Inc., Corp., Company, etc.) is required for anyone utilizing a business name. This requirement is to prevent the issuance of several licenses with the same name and/or similar names: Example: Colorado Homes, Colorado Homes, Inc., and to prevent the abuse of a company's name. Name registrations must be filed with the State of Colorado to authorize work in Colorado, and they must be dated by the registering entity within the last two years.

Acceptable forms of a legal entity include: A Certificate of Good Standing from the State of Colorado, Certificate from the Secretary of State, Department of Revenue filings, Articles of Incorporation, and the Internal Revenue Service (IRS) filings.

Colorado Secretary of State
1700 Broadway, Ste 200
Denver, CO 80290
(303) 894-2200
www.sos.state.co.us

The only time that a trade name is **not** required is when the person uses only their name as the business/license name. The license would be issued as – Example: Rodgers, Glen. No other words such as Construction, Contracting, Building, Builder, etc can be added to the business name.