



Teller County Community Development Services  
P. O. Box 1886, Woodland Park, CO 80866  
(719) 687-3048 Fax (719) 687-5256  
[www.co.teller.co.us](http://www.co.teller.co.us)

## **SINGLE TRADE CLASS –D LICENSE**

This license shall authorize the holder to contract for, or obtain permits and inspections for one trade such as, but not limited to, those listed below. Such license may include only one trade and an additional license is required for an additional trade. Each Class “D” license shall be required an examinee. The annual fee shall be fifty dollars (\$50.00) per license and testing is not required.

Licenses: Framing, Lath/Stucco/Plaster, Roofing, Concrete placement, Masonry, Elevator, Demolition, Drywall, Sign, Insulation, Irrigation system installer, Fire Systems: Sprinklers, Alarms and Detectors, Grease Hood Suppression system.

### **MINIMUM REQUIREMENTS (REFER TO THE TELLER COUNTY BUILDING CODE):**

- Three (3) letters of reference – (See page two of this document)
- Copy of the examinee’s current driver’s license or other photo I.D. with signature
- Current copy of Colorado trade / business name registration, good standing certificate, or other proof of legal entity dated within the last 2 years
- Application fee of \$25.00 (For all License Reactivation Requirements, see Article II Section 106 of the Teller County Building Code)
- Annual Registration fee of \$50.00 per License
- Proof of Insurance: \$300,000 / \$600,000 public liability & \$100,000 property damage\*
- Workman’s Compensation OR waiver if there are NO employees\*

\*All policies must contain a **30 day Cancellation & reduction clause**, a **completed Description of Operations (i.e. Framer, Roofer, etc.)**, and all insurance certificates must list Teller County Building Department as the Certificate Holder to be valid.

- Testing is not required.**

The Letters of Reference must reflect the following:

Applicant/Examinee Name

Construction History

Type of Work/Construction for the class/type of license applied for.

For example, an applicant applying for a Commercial Class-A License must provide letters that reflect the construction of structures that require a Class-A licensed general contractor like a grocery store, a hospital, a hotel, restaurants, etc. The Teller County Board of Review (BOR) requests that general contractors (A, A-1, B, B-1, C, C-1, & C-2) provide a mixture of references (so there are not 3 reference letters from homeowners) example: 1 from a general contractor that holds the same class of license that they are applying for (applying for a C - need a reference from a licensed C-general contractor), 1 from an architect or engineer, and 1 from a homeowner, etc. Letters from partners, relatives, sub-contractors (electricians, framers, plumbers, concrete, etc.), and friends are not acceptable. We also accept letters from other building departments and inspectors. The letters should also be within a reasonable time frame (preferably within the last 3 years).