

**Teller County 2017 Calendar for the Preparation of the 2018 Budget**

**Contact Information: Teller County Finance Office 686-7920**

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**All meetings are held in the County Centennial Building, Cripple Creek, unless otherwise noted.**

<b>Date</b>	<b>Time</b>	<b>Description</b>	<b>Notes</b>
Tues. 6/13	9:00 a.m.	Meet to discuss recommendations for: employee benefit options, preliminary policies regarding salary increases, personnel replacement, additional personnel, operational base percentage increase, & Capital plans.	BOCC, E/O, Admin, H/R, Budget Team
	1:00 p.m. or asap after EO mtg.	Budget Team reviews Base Budget adjustment requests with BOCC.	Budget Team, BOCC
Thurs. 7/27	1:00 pm	<u>Public Budget Request Meeting, County Centennial Building, Cripple Creek, CO</u> , to receive public input on County budget prior to entering budgeting process. <u>Contact Violet Watt to be scheduled</u> on agenda.	BOCC, Budget Team
Tues. 8/22	11:30 a.m.	Budget Team to provide Commissioners with requested budgets and accompanying information, review budgeting process, fund balance and revenue estimates, etc. at Tamarac Building, WP	BOCC, Budget Team
Wed. 8/30	9:00 a.m. - 5:00 p.m.	Meetings to review Supplemental Budget Requests. Budget Team will prepare a summary of recommendations to be further discussed by Elected Officials.	BOCC, E/O D/H, Budget Personnel
Tues. 9/5	10:30 a.m.	BOCC and Budget Team meet to review voting results & CIPs.	Budget Team BOCC
Tues. 9/19	1:00 p.m.	Commissioners meet with Budget Team to review, make any changes to balance, finalize budget message; if necessary.	BOCC, Budget Team
Thurs. 10/12	9:15 a.m.	Present Proposed Budget to the Commissioners. Copies of budget will be made available on the County's web site and in County offices in Cripple Creek. Budget Officer is available through finalization for review, questions and comments.	Regular BOCC Mtg
10/15		Statutory Deadline for Budget Proposal.	
Thurs. 10/26	1:00 p.m.	<u>Public Budget Hearings, Centennial Building, Cripple Creek, CO</u> . Contact Violet Watt to be scheduled on the agenda.	BOCC, Budget Team
Thurs. 11/9	1:00 p.m.	Commissioners confer on budget, review public hearing input and election results, and make any adjustments; if necessary.	BOCC, Budget Team
Thurs. 12/7		Commissioners consider County Budget for adoption and appropriation of funds. File certified copy of the County budget with DLG within 30 days.	Regular BOCC mtg
Fri. 12/15		Statutory deadline for all Entities to certify mill levies to the Board of County Commissioners.	
Tues. 12/19		County Commissioners certify all entities' mill levies and revenues to the Assessor and DPT.	Regular BOCC mtg
Fri. 1/12/18	By 5:00 p.m.	Signed departmental salary sheets due to Finance Office for payroll input.	H/R, mr