



Teller County Public Health and Environment
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CHANGE OF OWNERSHIP AT RETAIL FOOD ESTABLISHMENTS

Retail food licenses are specific to the ownership and location, and are non-transferable.

- If you're planning to purchase, or have already purchased, an existing food service operation and before you can apply for a retail food license, you need to get a sales tax license from the Department of Revenue.
- If you've already got a sales tax license, and are planning to completely change ownership (different taxpayer or employer ID number than originally listed), you need to get a new one that matches the new ownership.
- [Get a sales tax license](#)
- Once the new sales tax license is obtained, you must [apply for a new retail food establishment license](#) under the new ownership and submit the [Retail Food Establishment Change in Ownership Packet](#).
- If you are planning on making extensive building modifications or constructing additional space in your kitchen requiring a building permit, you'll need to submit your plans to Teller County Public Health and Environment before you can be issued a retail food license.

If you have any questions or concerns, please do not hesitate to contact Teller County Public Health and Environment at (719)687-6416