

**TELLER COUNTY**  
**ONSITE WASTEWATER TREATMENT SYSTEM (OWTS) Permit Application**

P.O. Box 1886, 800 Research Drive, Woodland Park CO 80866  
(719) 687-3048 Fax (719) 687-5256

Residential Install / Alter Fee	\$323.00	New Commercial Fee	\$423.00
Major Repair Fee	\$323.00	Minor Repair Fee	\$148.00
Pipe Repair Inspection Fee	\$ 50.00	System Evaluation Fee	\$100.00

- If it is determined that additional inspections will be required, the owner will be notified of any additional fees following staff review and site inspection.

**Property Owner:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
Last Name First Name Mi

**Physical Address:** \_\_\_\_\_ **Acres:** \_\_\_\_\_

**Mailing Address (For Transfer of Title Document):** \_\_\_\_\_

**OWTS Installer / Contractor:** \_\_\_\_\_ **License #** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
(Owner \* or Teller County Licensed Septic Installer)

\*Please note, to install their own OWTS owners must take and pass an examination on the Teller County OWTS Regulations.

- **This is a legal document, you are advised to carefully review the complete application.**
- **The property owner's original signature is required on the back of this form prior to processing.**
- **Incomplete applications will not be accepted.**

**\*\*\* REQUIRED \*\*\***

1. \_\_\_\_\_ Proposed Maximum Number of Bedrooms (Must match Your Current or Future Building Plans).
2. \_\_\_\_\_ Is the property clearly marked at the road with an address sign? (An additional fee may be assessed if not marked).
3. \_\_\_\_\_ Yes \_\_\_\_\_ No, Is this permit application due to a Real-Estate Transfer of Title Inspection?

**PLEASE CHECK ALL BLANKS THAT APPLY AND SUPPLY REQUIRED DOCUMENTS**

**Use of Property, Design Factors and System Use:**

- \_\_\_\_\_ Single Family Dwelling
- \_\_\_\_\_ Multi-Family Dwelling (Requires that a Colorado Registered Engineer design the onsite wastewater system)
- \_\_\_\_\_ Commercial (Requires that a Colorado Registered Engineer design the onsite wastewater system)
- \_\_\_\_\_ Full time / year round use
- \_\_\_\_\_ Seasonal / temporary use, number of days per year \_\_\_\_\_ ?

**Water Supply:**

- \_\_\_\_\_ Private Well
- \_\_\_\_\_ Community provider's name \_\_\_\_\_
- \_\_\_\_\_ Cistern, water provider's name \_\_\_\_\_
- \_\_\_\_\_ Spring
- \_\_\_\_\_ Other (Describe) \_\_\_\_\_

**Required Documents attached:**

- \_\_\_\_\_ Soil Analysis Report from a Colorado Registered Engineer attached (e.g., bedrock, groundwater, LTAR, perc rate, special use)
- \_\_\_\_\_ Directions to the property from the nearest town, written or map or both if remotely located
- \_\_\_\_\_ Site Plan with all requirements as listed on the owner information sheet

**Scope of Work, Reason for Request:** \_\_\_\_\_

## **IMPORTANT INFORMATION: THE SIZE OF YOUR SEPTIC SYSTEM**

### **Why is the maximum number of bedrooms important?**

- The state of Colorado requires the use of standard formula to estimate wastewater flow from a dwelling. The formula uses the number of bedrooms to calculate the maximum number of full-time residents. Residents create wastewater flow and flow determines the required size of the septic tank and the absorption field.

### **What could happen if I undersize my system?**

- The system may fail, causing raw sewage to surface on the ground or back-up into the house. (potential health hazards). Repairing a failed system is required by Health Codes and can cost several thousand dollars. In addition, more stringent standards may exist in the future. Also, an undersized system could be an issue when you sell your home. Upgrading a system during a potential sale could be expensive, time consuming and complicate the contract. You should consult with your realtor or attorney related to disclosure of an undersized system.

### **Colorado Revised Statutes (CRS)**

- **No Person shall construct or maintain a dwelling without adequate sanitary facilities.**
- **A “septic permit” is required to construct a new or alter an existing septic system.**
- **Law prohibits the issuance of a building permit to construct or remodel certain buildings or structures that are not serviced by a sewage disposal system.**
- **A building or structure can not be occupied (issuance of a CO) without an environmental health inspection and approval of the septic system prior to backfill.**

### **BUILDING/DWELLING REMODEL OR ADDITION EVALUATION**

**If you plan to remodel or add a building or structure you must comply with the above statutes, please answer the following questions:**

- \_\_\_\_ Total number of bedrooms before remodel
- \_\_\_\_ Total number of bedrooms to be added
- \_\_\_\_ Total number of finished bedrooms after remodel (must match front of application, maximum proposed)
- \_\_\_\_ Year of original building construction (if known)
- \_\_\_\_ Was a permit issued for the original septic system? (attach any records you have)
- \_\_\_\_ Was the original system inspected and approved? (attach any records you may have)

**If you are increasing the maximum number of proposed bedrooms you are required to upgrade your septic system size.**

**If no records of the existing system exist, you are required to provide evidence of an “adequate” septic system prior to issuance of a building permit.**

- This evidence can be provided by a licensed septic cleaners receipt verifying the tank capacity and the absorption field size can be verified by exposing portions of the field or having a qualified location service document the size. If you are increasing bedrooms, you will be required to upgrade system.
- You may choose to abandon the existing system and apply for a new system which will be adequate for the entire building or structure (New OWTS Permit Required).

**I have supplied a plot plan as described. I acknowledge the completeness of the application is conditional upon such further mandatory and additional test and reports as may be required by the Department to be made and furnished by an applicant for evaluating the application, and issuance of the permit is subject to such terms and conditions as deemed necessary to ensure compliance with rules and regulations adopted under Article 10 Title 25, CRS. I hereby certify all represented to be true and correct to the best my knowledge and belief, and are designed to be relied upon by Teller County Environmental Health in evaluating the same for the purpose of issuing the permit applied herein. I further understand any falsification or misrepresentation may result in the denial of the application or revocation of any permit based on said application and in legal action for perjury as provided by law.**

\_\_\_\_\_  
Original owners signature is required for application acceptance and processing

\_\_\_\_\_  
Date