



**Teller County Parks Fee Schedule & Policies
For Athletic Fields at Active Use Park Sites
For Teller County Division of Parks**

This policy is intended as a guide for the Teller County Board of County Commissioners, the Teller County Parks Advisory Board, the Teller County Planning Commission and staff of the Teller County Division of Parks and Facilities Department to determine fair and equitable recreational facility use fees which are consistent, at a fair market rate and responsible to the fiduciary obligations for the tax payers of Teller County.

Implementation Process

- *Phase One: Value of Service/Recovery of Value Report to TCPAB Fall 2001*
- *Phase Two: Proposed Fee Schedule & Policy Draft to TCPAB Jan 2002*
- *Phase Three: Policies presented to affected interests on public behalf*
- *Phase Four: Approved by resolution by TCBOCC*
- *Phase Five: Implemented for CY 2004*

General Revenue Philosophy

Revenue generated through fees associated with the use of facilities shall exist to offset operating costs associated with use for specified activities. These fees will be based on fair market standards and will provide for equitable non-cash opportunities as well.

Nondiscrimination

All users are subject to laws and regulations applicable to county governments which prohibit discrimination, based upon age, sex, national origin, race, color, religion or physical challenge.

Governing Authority

The Teller County Division of Parks will have the authority to create, implement, review and revise the contents of the Fee Policy in a fair and equitable manner.

Definitions

Value of Service

This is the determining factor for the basis of the Revenue and Fee Policy, it is determined by both Direct and Indirect Costs.

Cost Recovery

The recovery of internal outlay (both direct and indirect) for external services. These costs can be defined by dollars, trade-out, in-kind or a combination of each.

Direct Costs

Direct costs are those expenses directly associated with the preparation of a facility for specified use. These costs will include, but are not limited to, such items as facility preparation (mowing, dragging and striping of fields) and staff time additional to internal scheduled maintenance of facility.

Indirect Costs

These expenses are associated with the general operations of the facilities in use. These include but are not limited to administration, electrical service, septic service, fertilization, irrigation and custodial costs. Internal scheduled field maintenance (includes internally scheduled mowing, dragging)

Trade-out & In-Kind Agreements

These are agreements made with user organizations to effectively and at a fair market value, offer opportunities for services rendered in lieu of cash payment for use of facilities. Consideration may be given to waive fees, based upon in-kind services inured to the benefit of the government of Teller County, at the discretion of the Teller County Division of Parks.

User Fee

Agreed upon manner of payment from user for facility use.

Recovery Rate

The percentage rate at which fees charged or Trade out agreements will recover the expenses of facility preparation and maintenance (both Direct and Indirect) costs. An allocation of "free" or trade-out opportunities will be applied annually. Any costs not recovered in dollars or in trade-out will be applied as In-kind services

User Group Classifications

In order to offer facilities at an equitable rate for all, without overburdening any one particular group, classifications will be categorized as follows:

Public Services and/or Programs

These are groups or organizations that benefit the community at large such as Fire and Police services as well as municipal program providers.

User fees: 100% Direct + 0% Indirect

Merit Services or Programs

These are services and programs that benefit the community and individuals or organizations. These include, but are not limited to: schools, not for profit youth organizations, public service and civic organizations.

User Fees: 100% Direct + 50% Indirect

Private Services or Programs

These are groups, organizations or businesses in the for-profit sector that provide no direct community benefit.

User fees: 100% direct costs + 100% indirect costs = 100% cost recovery of service delivery

**Table # 1
User Group Examples**

User Group	Classification
City of Woodland Park Youth Sports Programs	Merit
City of Cripple Creek Youth Sports Programs	Merit
City of Victor Youth Sports Programs	Merit
Woodland Park Re-2 Schools Sports Programs	Merit
Cripple Creek/Victor Re-2 Schools Sports Programs	Merit
Youth Athletic Association	Merit
Divide Park Board Great Divide Kite Flight	Public
Divide Park Board, Inc Annual Picnic	Merit
ACME Fireworks Company Annual Picnic	Private
AARF Fundraiser Dog Walk	Public
Teller County Sheriff Bicycle Safety Workshop	Public
Teller County Sheriff Department Picnic	Merit
Teller County Sheriff Softball Team Practice	Merit
Mario Madrid Mountain Madness, Girl's Fast Pitch	Merit
Police Activities League Radio-controlled Car Rally	Merit

Implementation

Periodic Review of Direct and Indirect Costs

Staff will determine direct and indirect costs associated with the provision of facilities and amenities for service and program providers.

Fee Assessment

Staff will determine fair and equitable fee (cost recovery) schedule annually, based upon actual direct/indirect costs and User Group Classification.

Policies and Procedures for Fee Policy implementation

From time to time as necessary, staff will determine fair and equitable procedures and policies for scheduling, payment of fees, deposits, appeals and any other such procedure required to effectively implement this policy.