

TELLER COUNTY DIVISION OF PARKS USE PERMIT APPLICATION

Your date(s) is/are tentative until this permit application has been completely filled out, all terms have been met, and the permit has been returned to the Division of Parks office. A Use Permit will then be issued. If you have questions, please call 719.687.8812. Fax completed form to 719.686.5454 or mail to Teller County Parks Division, P.O. Box 805, Divide, CO 80814. It is our pleasure to serve you.

Park Site:	Date* of Use:	Start Time:	End Time:
*FOR MULTIPLE DATES, PLEASE USE THE BACK OF THIS FORM OR AN ATTACHED SHEET			
Field(s)	Facilities:	Intended Activity:	
Name of Organization:		Estimated # Attending:	
1 st Contact Person:		2 nd Contact Person:	
Mailing Address:			
City:		State:	Zip:
Telephone (Home):		(Work):	
Fax:		Email:	

RULES

1. Use of alcoholic beverages is prohibited in Teller County Parks, except by special permit, obtainable from the County Clerk.
2. All cars shall be parked in designated parking areas.
3. The undersigned Responsible Person and Participants shall not injure, deface, destroy, sever, or remove any park property.
4. The undersigned Responsible Person and Participants shall leave the grounds and County equipment clean of trash and debris.
5. Any use of amplified equipment must be in compliance with applicable regulations.
6. No fires are allowed except in a device or place intended for such purposes.
7. The undersigned Responsible Person and Participants shall not allow, nor perform, any maintenance on reserved facilities without the prior written approval of the Parks Division.
8. **The undersigned Responsible Person must also present to the Teller County Parks Division, prior to the start of the activity, a certificate of insurance in the amounts of \$100,000 property and \$600,000 personal injury, with Teller County listed as additional insured.**
9. A refundable cleanup/damage deposit is required to ensure that reserved facilities are to be left in a clean and undamaged condition. In the event maintenance/damage repair is required, the County Parks Division will perform such activities and deduct the cost of the maintenance/damage repair from the deposit. The balance of the deposit, if any, will then be refunded.

Cleanup/damage deposit expense is to be borne by the scheduling organization, and is based upon the following group size categories. **ALL FEES AND DEPOSITS MUST BE RECEIVED NO LATER THAN 14 DAYS PRIOR TO THE SCHEDULED ACTIVITY.**

Group Size	Deposit		Group Size	Deposit
A. Up to 49	\$50		D. 200-399*	\$200; min. 2yd dumpster; 1 portable restroom
B. 50 – 99	\$75		E. 400-499*	\$300; min. 3+yd dumpster; 2 portable restrooms
C. 100 – 199	\$100		F. Over 500*	To be determined after review of permit request.

* Any event involving 200 or more participants may require on-site meetings with Parks staff

I have read and I understand the rules, policies and fees regarding the use of Teller County Parks facilities, and agree to comply with all provisions set forth herein.

Signature of Responsible Person: _____ Date: _____

YOU MUST ALSO SIGN THE INDEMNIFICATION ON THE BACK OF THIS FORM

BELOW THIS LINE FOR OFFICE USE ONLY

RESERVATION FEE \$ _____ SECURITY DEPOSIT AMT. \$ _____ INSURANCE () _____ INDEMNIFICATION () _____
 DEPOSIT AMT. WITHHELD \$ _____ REASON _____
 DEPOSIT RETURN DATE ____/____/____ APPROVED BY _____ DATE ____/____/____

INDEMNIFICATION

In consideration of the permission by the County of Teller, Division of Parks given the undersigned to use certain County facilities, as per the attached Use Permit Application, the undersigned shall indemnify, hold harmless and defend the County of Teller, its officers and employees, from any and all losses, injuries, damages, liability, claims, penalties, fines, legal actions (including costs and expenses incidental thereto), which may be asserted or brought against the County of Teller by any individual or entity and which may arise out of or occur during the use of a Teller County park facility, as specified in this Use Permit, by the undersigned.

Further, the undersigned agrees to furnish, at its cost, such liability insurance, if any be required or requested by the County of Teller, in advance of the time of the intended use of the County park facilities.

Signature:

Print name here:

Address:

City:

State:

Zip:

Date:

LIST MULTIPLE DATES BELOW THIS LINE

**Return the completed Use Permit
Application to:**

**Teller County Division of Parks
P.O. Box 805, 308 Weaverville Rd Bldg A
Divide, CO 80814
Fax to: 719.686.5454**
