

2015 INCOME & EXPENSE QUESTIONNAIRE

YOUR COOPERATION IN SUPPLYING THE INFORMATION REQUESTED IS CRITICAL IN ESTABLISHING ACCURATE PROPERTY VALUE AND IS HANDLED AS CONFIDENTIAL INTERNAL DATA.

Owner Name & Address

Business Name & Location:

Account No: _____

Business Type & Name : _____

ONLY COMPLETE THE SECTION(S) THAT APPLIES TO YOUR BUSINESS.

Hotel/Motel or Campground: fill out Section A & Section D

Multi-Unit Residences: fill out Section B & Section D

Leased Commercial Space: fill out Section C & Section D

Totally Owner-Occupied: fill out Section D only

*Please attach additional schedules as needed

A. Hotel/Motel or Campground Rental Information			
Unit/Measure	Total Count of Units	Occupancy Rate	Average Daily Rate or Monthly Rental
Hotel/Motel Rooms			
RV Spaces			
Tent Spaces			

Ancillary Income: Source _____ \$ _____

Other Income: Source _____ \$ _____

Source _____ \$ _____

B. Multi-Unit Residences				
Type	Total Count of Units	Sq Ft per Unit	Rental Rate	Occupancy Rate

Please continue to the back side of this form for Sections C & D

C. Commercial Bldg or Parking Lease Data: Please indicate terms of lease agreement, beginning with most recent

Tenant or Unit #	Lease Start Date (Month/Year)	Lease Term (Months)	Annual Rent	Lease Type (Gross, NNN, Etc.)	Sq Ft Leased	Vac. Rate

Total Income: _____ **CAM's:** _____

Total Building Square Feet: Gross _____ **Net Leasable** _____

D. Operating Expenses: Fill in categories as applicable and if paid by Owner or Tenant

Accounting and Legal Fees	\$
Collection	\$
Electric	\$
Gas	\$
Property Management	\$
Management	\$
Salary	\$
Insurance	\$
Repair & Maintenance	\$
Reserves	\$
Supplies	\$
Telephone	\$
Water & Sewer	\$
Grounds Maintenance	\$
Other (Please explain)	\$
	\$
	\$
	\$
Total Operating Expenses	\$

Signature of Owner, Manager or Agent _____ Date _____ Daytime Phone Number _____

Printed Name of Owner, Manager or Agent _____

Thank you for participating. Please return to:
Teller County Assessor's Office
ATTN: Commercial Dept.
PO Box 1008
Cripple Creek, CO 80813
(719)689-2941