

# TELLER COUNTY

## Employment Application Guidelines

### Applicants Must Follow These Instructions,

A. Applications are available at the Personnel Office in Cripple Creek. Applications that are not printed and/or do not respond to the information requested will **not** receive consideration. Resumes, letters of reference, certificates of achievement, transcripts, and/or any other documents that a candidate wants to attach to his/her application are welcomed. However, such attachments will be considered as supplemental only, and not as a substitute for the application itself. Applications will be kept for a period of one (1) year from the date of their reception. During that period, an applicant can call the Personnel Office at 719-689-2988 to have his/her application included in a candidate pool for which they meet the minimum qualifications.

Applications completed for currently posted or future positions must be submitted in person, by e-mail, by fax, or by postal service to Lindsey Chapman, Lori Gray or Dee Harding, Personnel Office, 112 North A St., P.O. Box 959, Cripple Creek, CO 80813. The County will not be responsible for applications left in other County offices with the understanding that they will be forwarded to one of the above named staff.

B. Applications for positions reporting to the Sheriff (Dispatcher, Deputy, Detention Officer) must be submitted directly to that office at 11400 W. Highway 24, P.O. Box 27, Divide, CO 80814

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JOB INFORMATION  
TELLER COUNTY GOVERNMENT  
www.co.teller.co.us  
Telephone: 719-689-2988  
Fax :719-686-7900