

Approved Identification Documents

Customers will be required to present one item from the Primary List or two items from the Secondary List. Items must be from separate categories. Documents that do not contain either an issue date or an expiration date will not be accepted. Non-expiring documents must be issued within the last five years.

The Office of the State Registrar of Vital Statistics requires Local Vital Offices to receive the following documentation prior to issuing birth or death certificates.

- One item from the primary list below (no expired documents accepted)
OR
- Two items from the secondary list below (any document expired more than six months will not be accepted)

Primary List

One of the following items is required. No expired documents accepted.

- Alien registration receipt/permanent resident card
- Certificate of U.S. citizenship
- Colorado Department of Corrections ID card
- Colorado temporary driver's license form (with hole-punched driver's license)
- Employment authorization card (I-766)
- Foreign passport
- Photo driver's license
- Photo ID card (DMV)
- School, university or college ID card
- Temporary resident card
- U.S. B1/B2 visa card with I-94
- U.S. Certificate of Naturalization
- U.S. citizenship ID card (I-197)
- U.S. military ID card
- U.S. passport

Secondary List

If you are unable to supply one item from the Primary List then two items from the list below are required. Any document expired more than six months will not be accepted.

- Acknowledgment of Paternity document
- Birth certificate of applicant (U.S. only)
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce decree (U.S. only)
- Hospital birth worksheet (for infants under 6 months)
- Hunting or fishing license (must be current — Colorado only)
- IRS-TIN card
- Marriage license (U.S. only)
- Medicare card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (U.S. only)
- Pilot license
- Selective Service card (U.S. only)
- Social Security card
- Social services card (Medicaid, WIC)
- State or federal prison or corrections card
- Tribal ID card
- Weapon or gun permit (U.S. only)
- Work ID, paycheck stub (within three months) or W-2
- Any expired document from the Primary list (can't be expired more than six months)

We cannot accept:

- Matricula Consular card
- Novelty ID card
- Non-expiring Identification Cards
- City or county prison/jail ID
- Souvenir birth certificates
- Temporary driver's license or temporary state ID card

If you cannot provide acceptable identification, it's suggested that you ask a spouse, parent, grandparent, sibling or adult child, who can provide appropriate identification, to request the certificate. Proof of relationship is required, such as a birth certificate or marriage certificate.