

## **JOB DESCRIPTION TELLER COUNTY**

<b><u>Job Title:</u></b>	Transportation Maintenance Worker II	<b><u>Classification:</u></b>	Non-Exempt
<b><u>Department:</u></b>	Public Works/Transportation Division	<b><u>Range:</u></b>	22
<b><u>Reports To:</u></b>	Crew Leader	<b><u>Job Status:</u></b>	Full-time

### **SUMMARY OF JOB RESPONSIBILITIES:**

A Transportation Maintenance Worker II in the Transportation Division performs skilled work in the operation of heavy and light equipment for constructing, maintaining, repairing and improving County roads; may lead a crew; some physical labor may also be required.

**FUNCTIONS/TASKS:** *(All persons, with or without reasonable accommodation, who can perform the essential functions/tasks required of this job or position will receive full consideration toward it.)*

#### **ESSENTIAL FUNCTIONS:**

- (1) Perform specialized and technical procedures in road and bridge maintenance and construction including tunnels and right-of-way easements; operate heavy and light equipment and trucks in all phases of road and bridge construction, maintenance and improvement, as well as during emergency situations.
- (2) Operate a variety of heavy and light equipment in emergency situations including snow removal and other weather or disaster related incidents.
- (3) Responsible for proper care of assigned equipment.
- (4) Responsible for keeping service center, building and grounds in a clean and orderly condition.
- (5) Attend safety and job training classes.

#### **OTHER FUNCTIONS/TASKS:**

- (6) Perform all other duties as assigned.

**MINIMUM REQUIREMENTS:** *(The following requirements are necessary to reasonably ensure the County that the individual selected for this position will be able to perform the essential functions, tasks of the position.)*

- (1) **Skills/Knowledge:**  
Ability to proficiently operate assigned heavy equipment, assorted light equipment and trucks.  
Ability to provide day-to-day maintenance of equipment.  
Ability to coordinate the work of a group of employees.  
Ability to establish and maintain effective working relationships with employees and the public.  
Ability to work with minimal supervision.
- (2) **Experience/Education:** High school diploma or GED plus proven work experience as a heavy equipment operator and/or truck driver for the construction and maintenance of roads or any equivalent combination of experience or training.
- (3) **Visual Acuity/Hearing/Speaking:** Effective verbal and written communication skills.

**Transportation Maintenance Worker II (continued)**

- (4) Physical Effort/Dexterity: Must be in good physical condition with the ability to lift and carry 80 pounds. Must be able to use a variety of hand tools.
- (5) Environmental Factors: Must be able to work under adverse conditions for extended periods of time. Such conditions will include dirt, noise, rain, snow and extremes of temperatures.
- (6) Work Schedule/Characteristics: 40 hours per week. Varied work schedules are required during certain weather conditions.
- (7) Special Requirements: Possession of a valid Colorado Commercial Driver's License (Class A); may require special license endorsements.

Rev. 5/07

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Signature

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Date

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Printed Name