

JOB DESCRIPTION TELLER COUNTY

Job Title: Transportation Maintenance Worker I

Classification: Non-Exempt

Department: Public Works/Transportation Division

Range: 18

Reports To: Crew Leader

Job Status: Full-time

SUMMARY OF JOB RESPONSIBILITIES:

A Transportation Maintenance Worker I in the Transportation Division performs semi-skilled work in the operation of heavy and light equipment for constructing, maintaining, repairing and improving County roads; some physical labor may also be required.

FUNCTIONS/TASKS: *(All persons, with or without reasonable accommodation, who can perform the essential functions/tasks required of this job or position will receive full consideration toward it.)*

ESSENTIAL FUNCTIONS:

- (1) Perform semi-skilled and technical procedures in road and bridge maintenance and construction including tunnels and right-of-way easements; operate heavy and light equipment and trucks in all phases of road and bridge construction, maintenance and improvement, as well as during emergency situations.
- (2) Operate a variety of heavy and light equipment in emergency situations including snow removal and other weather or disaster related incidents.
- (3) Responsible for proper care of assigned equipment.
- (4) Responsible for keeping service center, building and grounds in a clean and orderly condition.
- (5) Attend safety and job training classes.

OTHER FUNCTIONS/TASKS:

- (6) Perform all other duties as assigned

MINIMUM REQUIREMENTS: *(The following requirements are necessary to reasonably ensure the County that the individual selected for this position will be able to perform the essential functions, tasks of the position.)*

- (1) **Skills/Knowledge:**
Working knowledge and ability to operate basic heavy equipment and assorted light equipment and trucks.
Ability to provide day-to-day maintenance of equipment.
Ability to establish and maintain effective working relationships with other employees and the public.
- (2) **Experience/Education:** High school diploma or GED plus proven work experience as a heavy equipment operator and/or truck driver or any equivalent combination of training and experience.
- (3) **Visual Acuity/Hearing/Speaking:** Effective verbal communication skills.
- (4) **Physical Effort/Dexterity:** Must be in good physical condition with the ability to lift and carry 80 pounds. Must be able to use a variety of hand tools.

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- (5) Environmental Factors: Must be able to work under adverse conditions for extended periods of time. Such conditions will include dirt, noise, rain, snow and extremes of temperatures.
- (6) Work Schedule/Characteristics: 40 hours per week. Varied work schedules are required during certain weather conditions.
- (7) Special Requirements: Possession of a valid Colorado Commercial Driver's License with the ability to obtain a Class A Commercial Driver's License within 90 days from date of hire. Must be willing to obtain special license endorsements as required.

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