

**JOB DESCRIPTION  
TELLER COUNTY**

**Job Title:** Traffic Technician II

**Classification:** Non-Exempt

**Department:** Public Works  
Transportation Division

**Salary Range:** 22

**Reports to:** Right-of Way Supervisor

**Job Status:** Full-time

**SUMMARY OF JOB RESPONSIBILITIES:**

The Traffic Technician II is responsible for managing, providing for, and ensuring, that all traffic control devices installed on County roadways are Manual on Uniform Traffic Control Devices (MUTCD) compliant to ensure safe and orderly movement of traffic throughout the County Road system.

**FUNCTIONS/TASKS:** *(All persons, with or without reasonable accommodation, who can perform the essential functions/tasks required of this job or position will receive full consideration toward it.)*

**ESSENTIAL FUNCTIONS:**

- (1) Perform skilled and semi-skilled duties involving the preparation, fabrication, installation and maintenance of traffic control devices.
- (2) Operate post drivers, post removers, surface grinding equipment, paint striping, and miscellaneous hand tools.
- (3) Determine proper distance, height and location of signage as regulated by the MUTCD.
- (4) Set up and remove barricades, cones, warning signs and any other traffic control devices as work requires. Ensure traffic control complies with regulations set forth in the MUTCD.
- (5) Set up road counters and document results.
- (6) Respond to emergency calls regarding damaged or missing signage.
- (7) Maintain and update accurate records regarding traffic control inventory, routine maintenance, work performed, time and materials expended.
- (8) Solicit bids for traffic control materials.
- (9) Meet with utility locators to determine underground utility locations before excavating for sign installation.
- (10) Oversee sub-contractors involving traffic control devices and/or pavement markings.
- (11) Perform field studies and traffic engineering investigations per MUTCD for setting proper and legal speed limits.
- (12) Coordinates and assists other traffic control supervisors in the training of department personnel as to proper construction signing requirements.

## **Traffic Technician II (continued)**

### OTHER FUNCTIONS/TASKS:

- (13) Operate heavy and light equipment as necessary.
- (14) Service and make minor repairs to assigned tools/equipment.
- (15) Perform similar duties as assigned.

**MINIMUM REQUIREMENTS:** *(The following requirements are necessary to reasonably ensure the County that the individual selected for this position will be able to perform the essential functions, tasks of the position.)*

- (1) Skills/knowledge:
  - Knowledge of the appropriate State and Federal laws and regulations to include, but not limited to the *Manual on Uniform Traffic Control Devices (MUTCD)*.
  - Knowledge of road construction, maintenance and repair operations.
  - Knowledge of work site traffic control.
  - Ability to establish and maintain effective work relationships with other employees, governmental officials and the public.
  - Ability to manage and coordinate equipment and materials.
  - Ability to work with minimal supervision.
- (2) Experience/education: High school diploma or GED plus three (3) years work related experience; at least one (1) year in a supervisory capacity or any equivalent combination of education and experience.
- (3) Visual acuity/hearing/speaking: Effective verbal and written communication skills.
- (4) Physical effort/dexterity: Must be able to lift and carry eighty (80) pounds. Must be able to use a shovel and hand tools.
- (5) Environmental factors: Must be able to work under adverse conditions for extended periods of time. Such conditions may include dirt, noise, rain, snow, and extremes of temperature.
- (6) Work schedule/characteristics: Forty (40) hours per week and the ability to respond to emergency situations on a twenty-four (24) hour basis.
- (7) Special requirements: Possession of a valid Colorado Commercial Driver's License with a class B endorsement or the ability to obtain within eighteen (18) months from date of hire; possession of certification as work site Traffic Control Supervisor (TCS) in the State of Colorado or the ability to obtain certification within 2000 hours of employment, possession of a flagger certification in the State of Colorado or the ability to obtain certification within six (6) months from date of hire.