

**Teller County Board of Review
February 1, 2017
Meeting Minutes**

I. **Convene.** Chairman Carl Andersen called the meeting to order at 2:01 p.m.

A. **Roll Call.** Those answering roll call were:

- * Carl Andersen, Chairman
- * Jared Bischoff, Vice Chairman
- * Sonny Strobl
- * Steve McCann

* Voting members

Staff: Terry Brunette, Building Official
Lynda Morgan, CDSD Director – Acting Board Secretary
Paul Hurcomb, County Attorney

Carl Andersen stated that the Board of Review meetings are public and anyone wishing to speak must first address the Chairman.

Carl Andersen appointed alternate member Steve McCann as voting member for today's meeting.

B. **Chairman & Vice Chairman Elections**

Jared Bischoff moved to elect Carl Andersen as Chairman of the Board of Review for 2017. Steve McCann seconded.

Roll call vote:
Steve McCann – yes
Sonny Strobl – yes
Jared Bischoff – yes
Carl Andersen – yes

The motion carried.

Carl Andersen moved to elect Jared Bischoff as Vice Chairman of the Board of Review for 2017. Sonny Strobl seconded.

Roll call vote:
Steve McCann – yes
Sonny Strobl – yes
Jared Bischoff – abstained
Carl Andersen – yes

The motion carried.

In the interest of time, Carl Andersen moved to section II, Contractor Licenses of the agenda to hear item A. Coons LLC, Class A license.

II. Contractor Licenses

A. Coons LLC / David Coons / Class A

Steve McCann acknowledged that he had worked with Mr. Coons in the past but has no business dealings with his company at this time.

Mr. Coons present. Mr. Coons gave a brief overview of his building experience and recent work history. Mr. Coons stated that he has been in the construction business for 25 years, mostly with commercial projects but has done some historical and residential projects. He has also completed federal contracts working on military bases. The scope and range of work experience includes demolition, remodel and ground up to turnkey. Mr. Coons currently holds a Class A-1 license in El Paso County and has a dba as Coons Construction Services.

There was further discussion between the applicant and the Board. The Board reviewed the submitted packet and asked Mr. Coons clarifying questions. It was noted that an updated Insurance Certificate with a completed Description of Operations is needed.

Mr. Coons provided signed and dated letters of reference along with an overview with chronology of his latest projects. He also submitted the remaining Worker's Compensation documentation needed to complete the licensing requirements.

Paul Hurcomb indicated that everything was in order with the Secretary of State.

Carl Andersen opened this matter up for public comment. There being no public present. Close public comment.

Carl Andersen moved to grant Coons LLC with David Coons as the examinee, a Class A license upon receipt of a corrected Insurance Certificate with an updated Description of operations. Jared Bischoff seconded.

Roll call vote:

Carl Andersen – yes

Jared Bischoff – yes

Sonny Strobl – yes

Steve McCann – yes

The motion carried.

C. Approve Posting & Publication Site for the 2017 Board of Review Public Notices

Carl Andersen moved to approve the 2017 Board of Review posting and publication sites as presented, which include the Building Department at 800 Research Drive, the Northeast Teller Fire Department at 1010 Evergreen Heights Drive, a local newspaper and the Teller County web site. Sonny Strobl seconded.

Roll call vote:

Steve McCann – yes

Sonny Strobl – yes

Jared Bischoff – yes

Carl Andersen –yes

The motion carried.

D. Approve Meeting Dates and Times for 2017 and January 2018

The Board reviewed the proposed schedule and due to July 4th holiday decided to move the meeting date to the 2nd Wednesday of the month, which would be July 12th.

Jared Bischoff moved to approve the Board of Review Meeting Dates for 2017, noting the July meeting date as the 12th and January 3rd as the first meeting date of 2018. Carl Andersen seconded.

Roll call vote:

Steve McCann – yes

Sonny Strobl – yes

Jared Bischoff – yes

Carl Andersen –yes

The motion carried.

B. Review and Approve Minutes from the December 12, 2016 Meeting

Carl Anderson moved to approve the December 12, 2016 meeting minutes as presented. Jared Bischoff seconded.

Roll call vote:

Carl Andersen – yes

Jared Bischoff – yes

Sonny Strobl – yes

Steve McCann – yes

The motion carried.

There being no further business the meeting was adjourned at 2:15 p.m.