

**Teller County Board of Review
January 10, 2018
Meeting Minutes**

I. **Convene.** Chairman Carl Andersen called the meeting to order at 2:00 p.m.

A. **Roll Call.** Those answering roll call were:

Carl Andersen, Chairman
Jared Bischoff, Vice Chairman
Bert West
Dave Dernbach
Steve McCann

Staff: Terry Brunette, Building Official
Lynda Morgan, CDSO Director – Acting Board Secretary
Paul Hurcomb, County Attorney

Carl Andersen stated that the Board of Review meetings are public and anyone wishing to speak must first address the Chairman.

Alternate member Jeff Smith joined the meeting at 2:03 p.m.

B. **Chairman & Vice Chairman Elections**

Carl Andersen moved to elect Bert West as Chairman of the Board of Review for 2018. Jared Bischoff seconded.

Roll call vote:
Steve McCann – yes
Bert West – yes
Dave Dernbach - yes
Jared Bischoff – yes
Carl Andersen – yes

The motion carried.

Bert West moved to elect Jared Bischoff as Vice Chairman of the Board of Review for 2018. Dave Dernbach seconded.

Roll call vote:
Steve McCann – yes
Dave Dernbach – yes
Carl Andersen - yes
Jared Bischoff – abstained
Bert West – yes

The motion carried.

C. Approve Posting & Publication Site for the 2018 Board of Review Public Notices

Jared Bischoff moved to approve the 2018 Board of Review posting and publication sites as presented, which include the Building Department at 800 Research Drive, the Northeast Teller Fire Department at 1010 Evergreen Heights Drive, the Centennial Building at 112 North A Street in Cripple Creek, a local newspaper and the Teller County web site. Carl Andersen seconded.

Roll call vote:

Steve McCann – yes
Dave Dernbach – yes
Carl Andersen - yes
Jared Bischoff – yes
Bert West –yes

The motion carried.

D. Approve Meeting Dates and Times for 2018 and January 2019

The Board reviewed the proposed schedule and due to New Year's Day holiday decided to move the meeting date to the 2nd Wednesday of the month, which would be January 9th, 2019.

Bert West moved to approve the Board of Review Meeting Dates for 2018 and January 2019, noting January 9th as the first meeting date of 2019. Jared Bischoff seconded.

Roll call vote:

Steve McCann – yes
Dave Dernbach – yes
Carl Andersen - yes
Jared Bischoff – yes
Bert West –yes

The motion carried.

B. Review and Approve Minutes from the December 06, 2017 Meeting

Jared Bischoff moved to approve the December 06, 2017 meeting minutes as presented. Carl Andersen seconded.

Roll call vote:

Steve McCann – yes

Dave Dernbach – yes
Carl Andersen – yes
Jared Bischoff – yes
Bert West - yes

The motion carried.

II. **Contractor Licenses**

A. **Continued item: D&D Custom Homes Remodeling / Daniel S. Clark/ Class C-1**

Mr. Clark present. Mr. Clark gave a brief overview of his building experience and recent work history, which included but was not limited to the following:

- Been in business in Colorado since 2003
- Four homes currently under construction, one for the Parade of Homes, also completing a 3 room addition project
- Has lead on 15 track home project in Canyon City
- Started in the business with bathroom and kitchen remodel project
- Just started an HVAC division of the company, already has established an excavation and concrete division and custom home division
- Currently holds an ICC Class C residential certification

The license applied for in Teller County is to assist a friend in remodeling their home to accommodate ADA needs for their son.

There was further discussion between the applicant and the Board. The Board reviewed the submitted packet and asked Mr. Clark clarifying questions.

- Members discussed the Worker's Compensation Insurance coverage as it relates to the various Division of the Company. Mr. Clark stated that everyone currently working for his company are subcontractors that hold separate licenses and carry their own liability insurance. In the near future, the Company plans to offer their subcontractors full time employment at which time they will obtain Worker's Compensation Insurance for anyone hired as a full time employee.
- The Board indicated that until the Company has hired employees, all subcontractor must be licensed and insured for all jobs in Teller County.

Paul Hurcomb indicated that everything was in order with the Secretary of State.

Bert West opened this matter up for public comment. There being no public present. Close public comment.

Mr. Clark completed the Worker's Compensation Statement form by initialing, signing and dating in the appropriate areas.

Jared Bischoff moved to grant D&D Custom Homes Remodeling with Daniel S. Clark as the examinee, a Class C-1 license. Carl Andersen seconded.

Roll call vote:

Steve McCann – yes

Dave Dernbach – yes

Carl Andersen – yes

Jared Bischoff - yes

Bert West – yes

The motion carried.

B. Continued item: Ellis Construction / Jason Ellis / Upgrade of License #28424 Class D - Concrete to Class C

Mr. Ellis present. Mr. Ellis gave a brief overview of his building experience and recent work history, which included but was not limited to the following:

- Began working in the log home business with family members at the age of 16
- Became a log specialist for T J Wood Products and was a foreman with them for 14 years
- Established own construction business while working with T J Wood Products
- Worked on Cabela's and Bass Pro projects as foreman for specialty work with logs. Also worked on a large Denver Zoo project
- Over the years has become knowledgeable in the various building trades
- Currently hold an ICC Class C residential certification. Also hold licenses throughout Colorado and in other States

Mr. Ellis has an opportunity to build a custom log home in Teller County.

There was further discussion between the applicant and the Board. The Board reviewed the submitted packet and asked Mr. Ellis clarifying questions.

- Mr. Ellis indicated that in the past, he did have crews working for him but in 2006, down sized the company, is now a sole proprietor, and has no employees.

Bert West opened this matter up for public comment. There being no public present. Close public comment.

Dave Dernbach moved to upgrade Class D concrete license #28424 for Ellis Construction with Jason Ellis as Examinee to a Class C license.

Roll call vote:
Steve McCann – yes
Dave Dernbach – yes
Carl Andersen – yes
Jared Bischoff - yes
Bert West – yes

The motion carried.

C. Skyline Services, Inc. / Peter Szendrey / upgrade #3001 Class D to Class C

Mr. Szendrey present. Mr. Szendrey gave a brief overview of his building experience and recent work history, which included but was not limited to the following:

- Been in the construction industry in Teller County since 1989
- Been building log homes in Teller, Park, and El Paso counties since 1997
- Has a number of subcontractors that can provide all phases of construction

Mr. Szendrey has an opportunity to build a home in Teller County.

Bert West opened this matter up for public comment. There being no public present. Close public comment.

Paul Hurcomb indicated that everything was in order with the Secretary of State.

Jared Bischoff moved to upgrade #3001 Class D with Peter Szendrey as the examinee to a Class C license. Carl Andersen seconded.

Roll call vote:
Steve McCann – yes
Dave Dernbach – yes
Carl Andersen – yes
Jared Bischoff - yes
Bert West – yes

The motion carried.

D. Double Diamond Homes, Inc./ Kyle Dickerson / Class C

Mr. Dickerson is not present.

Bert West continued this item to the next scheduled Board of Review meeting on February 7, 2018. Staff to contact Mr. Dickerson of the new meeting date.

III. Board Discussion

A. Consider and recommend to the Teller County Board of County Commissioners term renewal request of regular member Bert West

Carl Andersen moved to recommend to the Teller County Board of County Commissioner the term renewal request of regular member Bert West. Steve McCann seconded.

Roll call vote:

Steve McCann – yes

Dave Dernbach – yes

Carl Andersen – yes

Jared Bischoff - yes

Bert West – abstained

The motion carried.

Bert West asked Paul Hurcomb to explain how the new composition of three or five member board will work for each meeting.

Bert West asked the Building Official if there would be changes in 2018 that the Board should be aware of. The Building Official indicated no changes to the building code expected at this time. There will be an update to the Onsite Wastewater Treatment System regulation mid-year.

There being no further business the meeting was adjourned at 2:32 p.m.