



Teller County Community Development Services  
 P. O. Box 1886, Woodland Park, CO 80866  
 (719) 687-3048 Fax (719) 687-5256  
[www.co.teller.co.us](http://www.co.teller.co.us)

**ALTERNATIVE ENERGY INSTALLATION CONTRACTOR  
 CLASS – AE LICENSE**

This license shall entitle the holder to contract for the installation and repair of alternative energy systems. Installations of alternative energy systems (such as Solar Photovoltaic systems) require permits, inspections, and licensing.

**MINIMUM REQUIREMENTS (REFER TO THE TELLER COUNTY BUILDING CODE):**

<input type="checkbox"/>	Three (3) letters of reference Follow Section 102.h of the Teller County Building Code (TCBC)	<ul style="list-style-type: none"> <li>* Form letters &amp; letters by partners, relatives or sub-contractors are <b>NOT ACCEPTABLE.</b></li> <li>* Must be dated within last 3 years</li> <li>* Signed by person making reference (electronic signatures are acceptable)</li> <li>* Mention examinee by name &amp; comment on the skills and abilities of the examinee of projects equivalent to or better than the License being applied for</li> </ul>
<input type="checkbox"/>	Copy of examinee's current driver's license	<ul style="list-style-type: none"> <li>* Other photo ID with signature, if examinee doesn't have a driver's license</li> </ul>
<input type="checkbox"/>	Current copy of Colorado trade / business name registration	<ul style="list-style-type: none"> <li>* Dated within last 2 years</li> <li>* Ex: good standing certificate, state of trade name fact</li> <li>* Accessible at <a href="http://www.sos.state.co.us">www.sos.state.co.us</a></li> </ul>
<input type="checkbox"/>	Application fee of \$25.00	<ul style="list-style-type: none"> <li>* One-time fee due upon submittal</li> </ul>
<input type="checkbox"/>	Annual Registration fee of \$50.00	<ul style="list-style-type: none"> <li>* Reactivation requirements can be found in Section 106 of Teller County Building Code</li> </ul>
<input type="checkbox"/>	Proof of Liability Insurance Follow Section 102.g of the TCBC	<ul style="list-style-type: none"> <li>* \$300,000 / \$600,000 public liability &amp; \$100,000 property damage</li> <li>* List Teller County Building Department as certificate holder</li> <li>* Contain a <b>Cancellation Clause</b></li> </ul>
<input type="checkbox"/>	Proof of Worker's Compensation Insurance OR waiver if there are NO employees Follow Section 102.g of the TCBC	<ul style="list-style-type: none"> <li>* List Teller County Building Department as certificate holder</li> <li>* Contain a <b>Cancellation Clause</b></li> <li>* Rejection of Workers Compensation must be filed at the state</li> <li>***<b>see below for more information</b>***</li> </ul>

\*\*\*Workers Compensation Rejection\*\*\* website: <https://www.colorado.gov/pacific/cdle/dwc>: Click on Forms, then click on Forms by number; Forms must be **notarized & submitted** to the state

WC43	Rejection of Coverage by Corporate Officers or Members of a Limited Liability Company	<a href="#">PDF</a>	<a href="#">Word</a>
WC45	Rejection of Coverage By Partners and Sole Proprietors Performing Construction Work on Construction Sites	<a href="#">PDF</a>	<a href="#">Word</a>