



Teller County Community Development Services
 P. O. Box 1886, Woodland Park, CO 80866
 (719) 687-3048 Fax (719) 687-5256
www.co.teller.co.us

HEATING A CONTRACTOR CLASS – HA LICENSE

This license shall authorize the holder to contract for and obtain permits and inspections for gas piping installation, the installation, repair and venting of air-conditioning systems, ventilation systems, heating systems, and setting, venting, and ducts for new, or replacement of existing appliances.

MINIMUM REQUIREMENTS (REFER TO THE TELLER COUNTY BUILDING CODE):

<input type="checkbox"/>	Three (3) letters of reference Follow Section 102.h of the Teller County Building Code (TCBC)	<ul style="list-style-type: none"> * Form letters & letters by partners, relatives or sub-contractors are NOT ACCEPTABLE. * Must be dated within last 3 years * Signed by person making reference (electronic signatures are acceptable) * Mention examinee by name & comment on the skills and abilities of the examinee of projects equivalent to or better than the License being applied for
<input type="checkbox"/>	Copy of examinee's current driver's license	<ul style="list-style-type: none"> * Other photo ID with signature, if examinee doesn't have a driver's license
<input type="checkbox"/>	Current copy of Colorado trade / business name registration	<ul style="list-style-type: none"> * Dated within last 2 years * Ex: good standing certificate, state of trade name fact * Accessible at www.sos.state.co.us
<input type="checkbox"/>	Application fee of \$25.00	<ul style="list-style-type: none"> * One-time fee due upon submittal
<input type="checkbox"/>	Annual Registration fee of \$75.00	<ul style="list-style-type: none"> * Reactivation requirements can be found in Section 106 of Teller County Building Code
<input type="checkbox"/>	Proof of Liability Insurance Follow Section 102.g of the TCBC	<ul style="list-style-type: none"> * \$300,000 / \$600,000 public liability & \$100,000 property damage * List Teller County Building Department as certificate holder * Contain a Cancellation Clause
<input type="checkbox"/>	Proof of Worker's Compensation Insurance OR waiver if there are NO employees Follow Section 102.g of the TCBC	<ul style="list-style-type: none"> * List Teller County Building Department as certificate holder * Contain a Cancellation Clause * Rejection of Workers Compensation must be filed at the state ***see below for more information***
<input type="checkbox"/>	Proof of I.C.C. Certification Follow Section 102.e of the TCBC	<ul style="list-style-type: none"> * Tests can be taken at Pearson Vue in Colorado Springs or any testing center * If examinee holds an equivalent license in El Paso County/Pikes Peak Regional Building Department, a copy of EP Co/PPRB Dept. license can be provided in lieu of proof of I.C.C. certification

Workers Compensation Rejection website: <https://www.colorado.gov/pacific/cdle/dwc>; Click on Forms, then click on Forms by number; Forms must be **notarized & submitted** to the state

WC43	Rejection of Coverage by Corporate Officers or Members of a Limited Liability Company	PDF	Word
WC45	Rejection of Coverage By Partners and Sole Proprietors Performing Construction Work on Construction Sites	PDF	Word